



NEWBERRY SPRINGS FIRE DEPARTMENT

Fire Prevention / Plan Review

newberryspringsfire@gmail.com | www.newberryfire.net

PLAN REVIEW SUBMITTAL FORM

COUNTY / PERMIT NO. (if applicable)

DATE SUBMITTED

APPLICANT / PRIMARY CONTACT INFORMATION

PRIMARY CONTACT PERSON

PHONE

MAILING ADDRESS

EMAIL

PROPERTY OWNER NAME (if different)

OWNER PHONE / EMAIL

PROJECT INFORMATION

PROJECT NAME

PROJECT ADDRESS

CITY

ZIP

SUITE / UNIT

BUILDING SQ. FT.

CONTRACTOR / DESIGN PROFESSIONAL

PHONE / EMAIL

TYPE OF CONSTRUCTION / PROJECT

WATER SUPPLY / CAPACITY

☐ Fire Sprinkler Installed - Yes

☐ No

☐ Fire Alarm Installed - Yes

☐ No

TYPE OF PLAN REVIEW

☐ New Construction - Commercial

☐ Residential - Home / ADU

☐ Tenant Improvement

☐ Civil / Site Plan

☐ Water Supply / Fire Flow

☐ Residential Water Storage Tank

☐ Fire Sprinkler

☐ Fire Alarm

☐ Kitchen Hood

☐ Generator

☐ LPG Tank

☐ Solar / Battery Energy Storage

☐ Hazardous Materials

☐ Other

SUBMITTAL REQUIREMENTS: Plans must be submitted in PDF format with this completed application.

Plans are reviewed in the order received. Review time varies by project complexity and completeness.

All applicable fees must be paid before review begins. Additional review costs, if required, will be communicated in advance.

_____ I acknowledge that applicable fees must be paid before plan review begins.

_____ I agree to submit plans and supporting documents in PDF format to newberryspringsfire@gmail.com.

APPLICANT SIGNATURE / TYPED NAME

DATE

FIRE DEPARTMENT USE ONLY

RECEIVED BY

DATE RECEIVED

PAYMENT / RECEIPT NO.

☐ Approved

☐ Corrections

☐ Denied